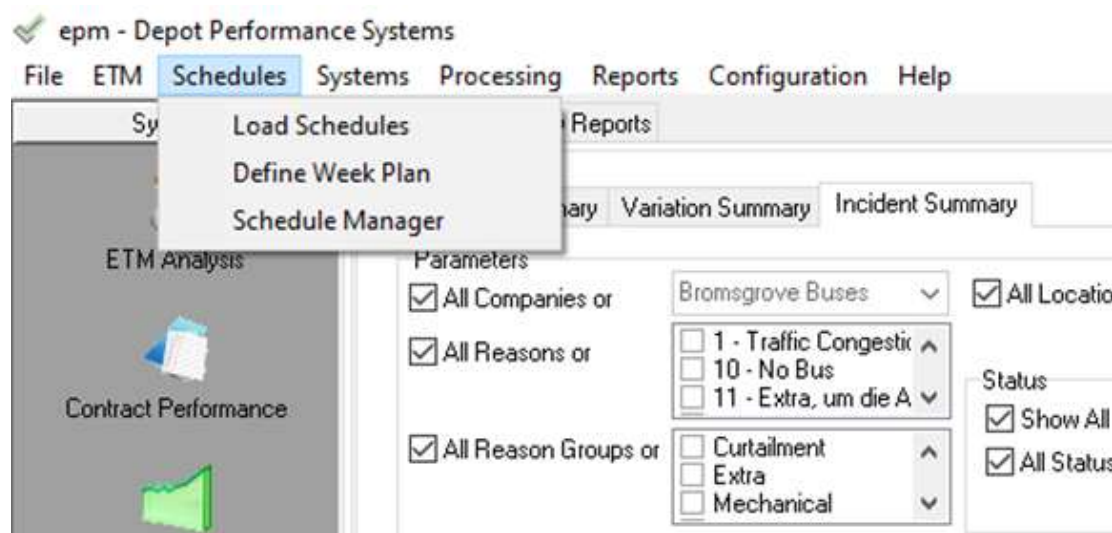


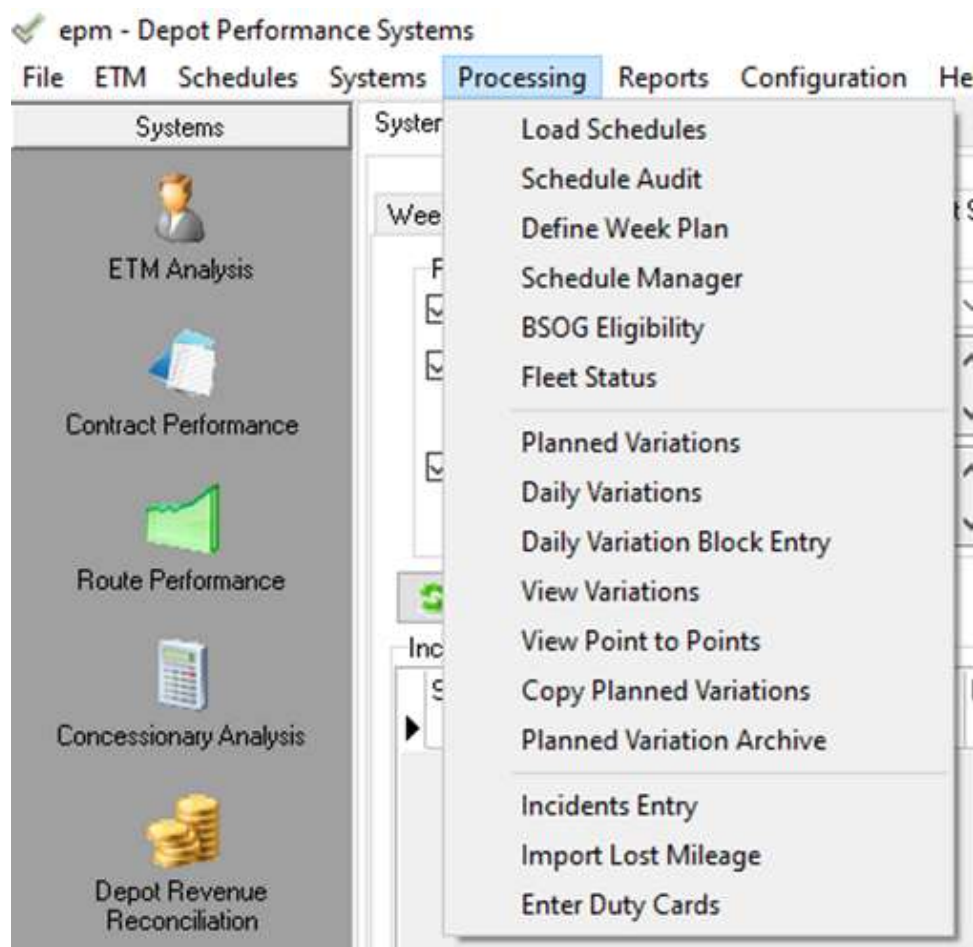
How to Load a Schedule into Traffic

There are two places where a Schedule file can be loaded into Traffic:

A. Schedule → Load Schedules



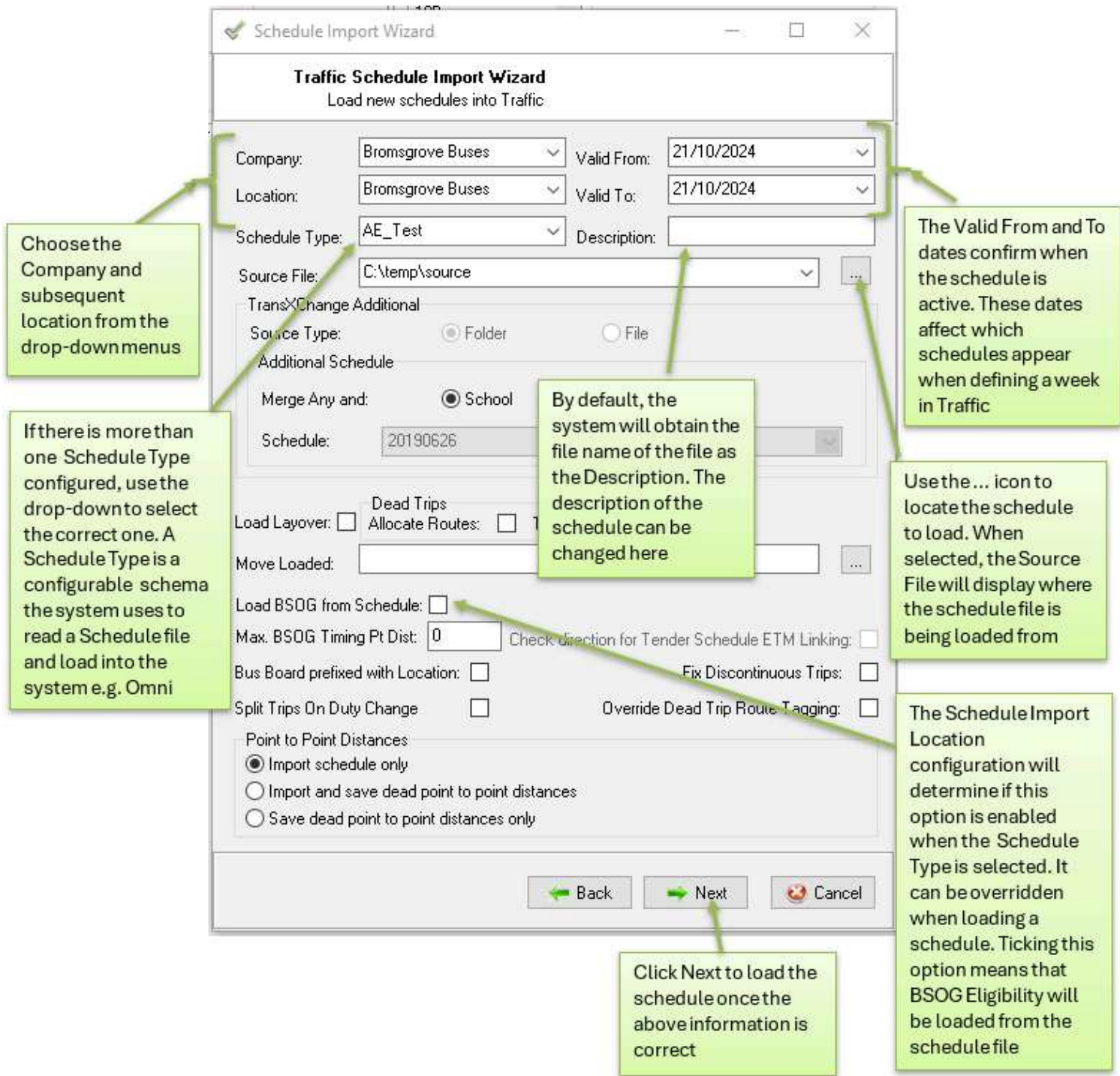
B. Traffic Module → Processing → Load Schedules



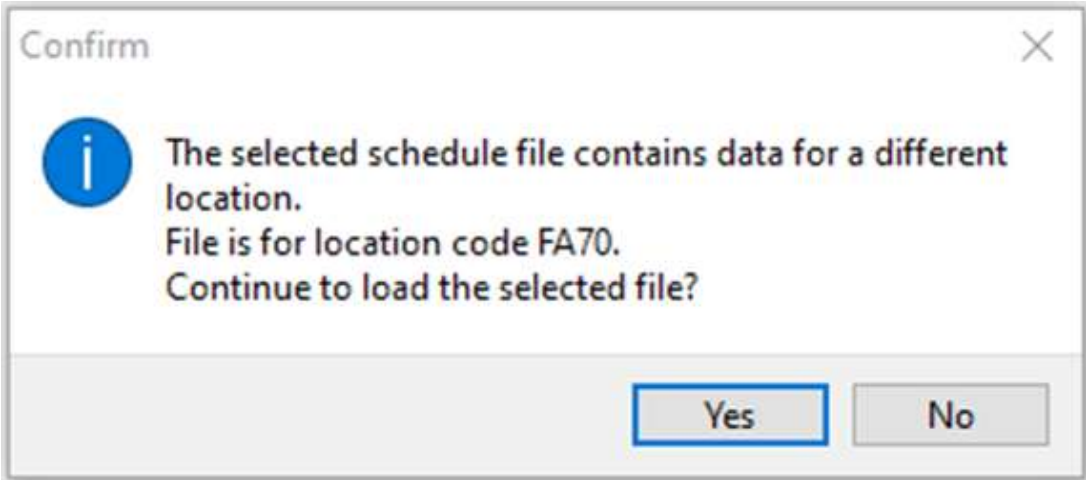
This will open the Schedule Import Wizard screen as shown below.



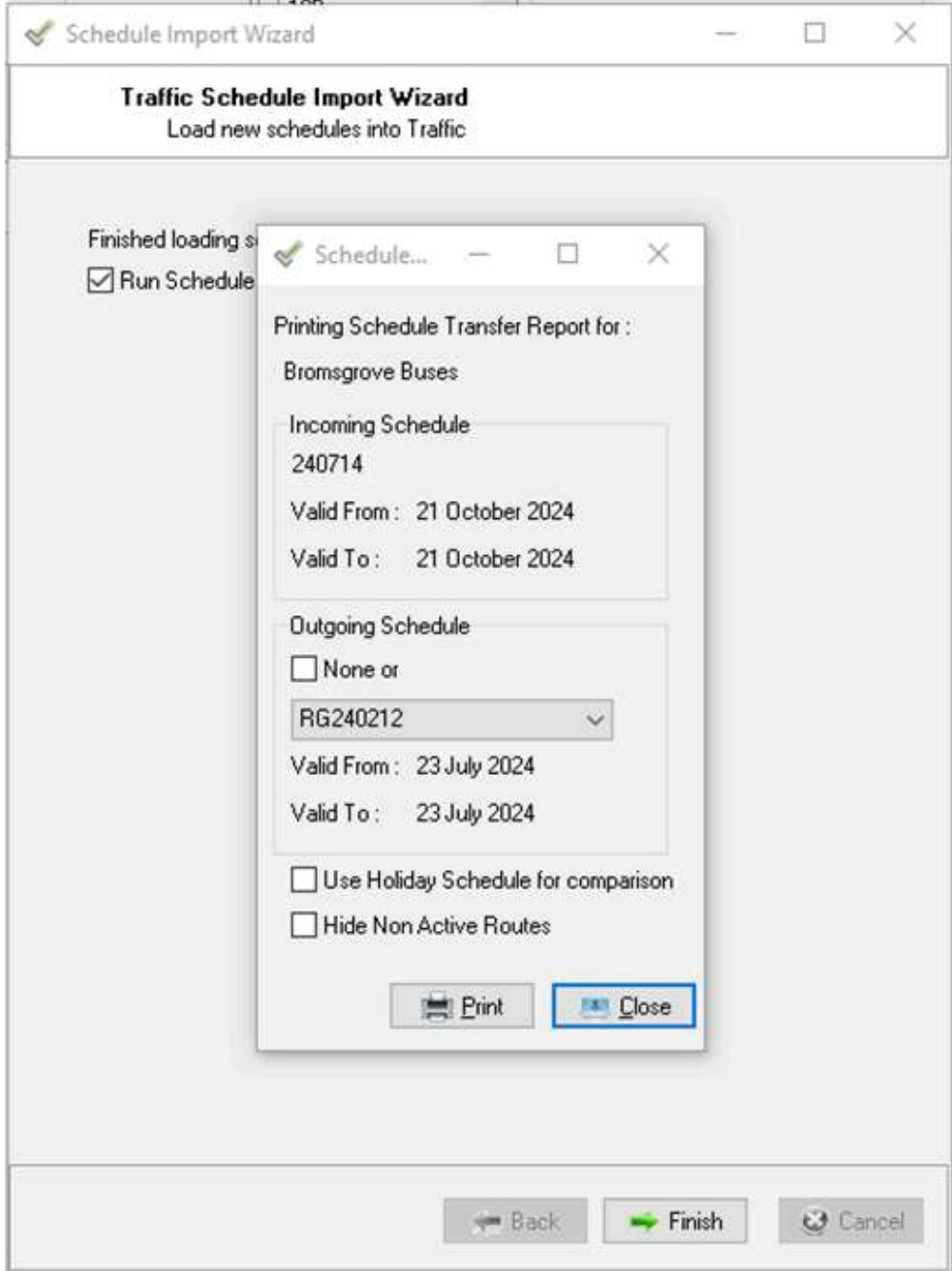
Click 'Next' to continue to the below screen.



If the depot code in the schedule file differs from the configured Location/Depot in the system, the below message will appear. This is a warning making sure that the correct schedule file has been selected for loading. Click ‘Yes’ to continue the schedule load process.



When the schedule has been loaded, there is an option to view the Schedule Transfer Details report. Optionally, this report can be viewed later through the Schedule Manager screen.



The report confirms the total mileage for each day of the week and shows if there is more than one operation within the schedule:

EPM Depot Performance Systems Traffic Report - Schedule Transfer Details				Parameters Selected : Incoming Schedule: AS Schedule File Name: AS Valid From: 01/09/2024 Valid To: 21/12/2024 Outgoing Schedule: Valid From: 04/08/2024 Valid To: 31/08/2024					
Report TR0001									
Location	Operation	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
A	School	1,023.94	7,037.09	7,037.09	7,037.09	7,037.09	7,037.09	4,526.70	40,736.07
A	Holiday	1,023.94	7,037.09	7,037.09	7,037.09	7,037.09	7,037.09	4,526.70	40,736.07

Before clicking ‘Finish’ to the Schedule Load process, there is an option to run the Schedule Audit Test which checks the integrity of the schedule for specific conditions e.g. any routes with zero miles or stops with negative mileage. This can be done later through the Schedule Manager screen if required.

To finish the process, click ‘Finish’ and the schedule will appear in the Schedule Manager screen.

The Schedule Manager screen can be found through a) Schedules → Schedule Manager or b) Traffic → Processing → Schedule Manager

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